

**Position Title:** Afterschool Care Monitor

**Parish or School Name:** Saint Raphael Catholic School

**Location (City):** Raleigh

**Date of posting:** 07.6.2022

**Full Time or Part Time:** Part Time

**Hours per week:** 15 hours/week (Monday through Friday, 3:00pm - 6:00pm)

**Key responsibilities / day-to-day job functions**

- Ensure the welfare and safety of children and respond accordingly
- Coordinate and lead engaging activities, such as arts and crafts, games, and service projects
- Provide support for students to ensure they complete their homework
- Close supervision of students at play
- Provide structure and discipline to prevent any major behavioral issues
- Assist program director in logistics regarding closing and organizing for the end of day
- Exhibit a strong sense of personal accountability and high expectations for student safety

**Minimum Requirements**

- Minimum level of Education: Associates/Bachelors
- Minimum amount of Work Experience:
  - Years of related work experience: 1 year
  - Area of related work experience in Education/Teaching
- Employment is contingent on the applicant passing a full background check

**Position Start Date:** August 2022