

Position Title: Teaching Assistants (2)

Parish or School Name: Saint Raphael Catholic School

Location: Raleigh

Date of posting: 03/20/2018

Full Time or Part Time: Part-Time

Hours per week: 25

**Key responsibilities / day-to-day job functions**

Saint Raphael Catholic School is a K-8 school located in Raleigh. We are currently accepting resumes for two part-time teaching assistants. Candidates should present passionate dispositions towards teaching and Catholic formation. The person should:

- Accepting the mission of the school as articulated at the Diocesan and school level
- Implementation of the educational mission, philosophy, goals, and objectives of the school;
- Teach and interact with students in a professional way that challenges students to reach their individual potential;
- Performance of professional responsibilities including but not limited to serving on faculty committees, communication with parents and administration, and maintaining positive relationships with peers, students, parents, and the administration;
- Serve as a missionary disciple and serve the students and faculty in creating missionary disciples within our school community;
- Collaborate with the classroom teacher(s) to aid in planning lessons and service opportunities;

**Minimum Requirements**

- High School diploma or equivalent is required
- 0-3 years of working experience is required
- Employment is contingent on the applicant passing a full background check
- Applicants who hold a minimum of a North Carolina teaching certificate in Elementary Education or comparable degree preferred
- Practicing Catholics who have prior teaching experience preferred

Position Start Date: August, 2018

Send resume and letter of interest to: [jmihalyo@saintraphael.org](mailto:jmihalyo@saintraphael.org)

Posting Expire Date: 08/01/2018